

**Collection Terra Nova (Société canadienne de théologie)**

**STYLE SHEET**

* Articles or monographs can be written in English or French, and are to be submitted to the editor(s) of the volume by e-mail in two formats: word and pdf.
* The length of the articles is between 30 0000 and 40 000 characters (spaces included).
* The author’s full name is to be written at the beginning of the article, after the title.
* The authors should provide us with their e-mail address for correspondence and the sending of the printproofs.

**Font**

Use Times New Roman 12. For Greek, Hebrew or Coptic, use an unicode font, 12.

**Structure**

Subdivisions in the article are preferably limited to two (or three) stages.

First division:

**1. First Subtitle** (Arabic number, bold)

Second division:

1.1. Second Subtitle (Arabic number, plain)

Third division:

1.1.1. *Third Subtitle* (Arabic number, italics)

A new paragraph in the text starts with an indent (with no extra space), but the first paragraph after a title has no indent.

**Quotation Marks and Punctuation**

* Use the quotation marks typical for the language: “…” for English.
* Quotation marks in text or in notes: use double marks for citation and single ones for citation within citation. Sample: “… ‘…’ …”
* Punctuation: always inside the quotation and/or before the reference to the note.

Samples: “xyz.” “xyz;” xyz.²

* N-dashes and ellipses with space before and after: Sample: – ; …

**Notes**

* Notes are preferably submitted as footnotes. They should be numbered 1, 2, 3, …
* Footnote numbers in the text are placed in superscript after the last punctuation mark.

**Biblical References**

* Use standard abbreviations, short or long form: e.g., Mt or Matt
* Use hyphen (between verses) or n-dash (between chapters); use comma between chapter and verse.

Samples:

Mt/ Matt 1:12

Mt/ Matt 1:12-15

Mt/ Matt 1:12,16

Mt/ Matt 1:12ab

Mt/ Matt 1:18–2:23 (n-dash)

Mt/ Matt 3:1-6 par. Mk/Mark

**Bibliographical References**

* Use full title for first reference; afterwards use abbreviated title.
* If the same title is cited twice or more right after one another, use *Ibid*., if no confusion is possible (Do not use following abbreviations: *op. cit.* or *loc. cit.*).

Samples:

Ulrich Luz, *Matthew 21–28* (Hermeneia), Minneapolis, MN, Fortress, 2005, p. 34-37.

Luz, *Matthew 21–28* (n. 1), p. 112.

*Ibid*. (if same page); or: *Ibid*., p. 125-128.

* Name of author in small caps.
* Book and journal titles are in italics.
* Add “p.” for pagination if a specific page number is necessary.
* If case of two or more authors/editors/translators or double location, always use n-dash with space before and after.
* Page numbers are always written in full: not p. 219-23, but p. 219-223.
* Abbreviations of titles of journals or series: as a rule see SBL, but note the following exceptions:
	+ write ‘t’ instead of ‘th’ in Latin or German words: BETL, not BEThL; TWNT, not ThWNT
	+ SNTS MS (with space before MS)
	+ SupplNT: Supplements to Novum Testamentum; SupplVT

**1. Books**:

First name Name, *Title Book* (Series, no.), Place of publication (for USA: add name of state), Publisher, date, page number(s).

Samples:

* Ulrich Busse, *Das Johannesevangelium: Bildlichkeit, Diskurs und Ritual.* Mit einer Bibliographie über den Zeitraum 1986-1998(BETL, 162), Leuven, University Press – Peeters, 2002.
* Reimund Bieringer – Veronica Koperski – Bianca Lataire (eds.), *Resurrection in the New Testament.* FS. Jan Lambrecht (BETL, 165), Leuven, University Press – Peeters, 2002.
* John P. Meier, *A Marginal Jew: Rethinking the Historical Jesus*. Vol. 2: *Mentor, Message, and Miracles* (AB Reference Library), New York, Doubleday, 1994.
* Paul Ricœur, *Lectures*,Paris, Seuil, 1991-1994, Vol. 2, p. 125-129.
* Roger E. Olson, *The Story of Christian Theology: Twenty Centuries of Tradition and Reform*,Downers Grove, IL, InterVarsity, 1999, p. 525-535.
* Augustinus, *In Iohannis Evangelium Tractatus CXXIV,* ed. R. Willems (CC SL, 36), Turnhout, Brepols, 1954.

**2. Articles in periodicals**

First name Name, “Title Article,” in *Journal* volume (year) page numbers.

Samples:

1. Keli S. O’Brien, “Written That You May Believe: John 20 and Narrative Rhetoric,” in *CBQ* 67 (2005) 284-302.

2. Jean Zumstein, “Le signe de la croix,” in *Lumière et Vie* 41 (1992), no. 4, 68-82.

3. Martin Hengel, “Die Schriftauslegung des vierten Evangeliums auf dem Hintergrund der urchristlichen Exegese,”in *Jahrbuch für biblische Theologie* 4 (1989) 249-289, p. 279.

**3. Articles in collections and festschriften**

First name Name, “Title Contribution”, in First name Name (ed.), *Title* (Series, no), Place of publication, Publisher, date, pagenumber(s).

Samples:

1. Eugen Ruckstuhl, “Johannine Language and Style: The Question of Their Unity,” in Marinus de Jonge (ed.), *L’évangile de Jean: Sources, rédaction, théologie* (BETL, 44), Gembloux, Duculot; Leuven, University Press, 1977; reprinted, Leuven, Peeters, 1987, 125-147.

2. François-Marie Braun (ed.), *L’évangile de Jean: Études et problèmes* (Recherches Bibliques, 3), Paris, Cerf, 1958.

3. Philippe-H. Menoud, “Les études johanniques de Bultmann à Barrett,” in Braun (ed.), *L’évangile de Jean*, 11-40, p. 13-14; see also F.-M. Braun, “Conclusions,” in *ibid.*, 149-258, p. 249.

If you have further questions, do not hesitate to contact us :

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